



**Minutes January 8<sup>th</sup>, 2018**

Willowdale/Thornhill Chapter

Thornhill Community Centre, Activity Room B8

Thornhill Community Centre Branch, 7755 Bayview Avenue, Thornhill, ON L3T 4P1

**5:30 p.m. – 6:00 p.m.**

**Dinner**

**6:00 p.m. – 8:00p.m.**

**Meeting**

Name		Position	Email
Nick Shelton	P.Eng.	Chair	nick.shelton@wtpeo.org
Amit Gupta	P.Eng.	Vice-Chair	amit.gupta@wtpeo.org
Souheila Bardakji	P.Eng.	Treasurer	souheila.bardakji@wtpeo.org
Andrew Herbst	P.Eng.	Secretary	andrew.herbst@wtpeo.org
Mohinder Grover	P.Eng.	Awards Chair	mohinder.grover@wtpeo.org
Rana Tehrani Yekta	P.Eng.	Education Chair	rana.tehraniyekta@wtpeo.org
Alan Lam	EIT	Education Co-Chair	alan.lam@wtpeo.org
Maziyar Bolour	P.Eng.	EIT/LAP Chair	maziyar.bolour@wtpeo.org
Mohammad Horriyat	P.Eng.	Electronic Media Chair	mammad.horriyat@wtpeo.org
Polina Glick	EIT	Government Liaison Program Chair	polina.glick@wtpeo.org
John Penaranda	P.Eng.	Government Liaison Program Co-Chair	john.penaranda@wtpeo.org
*Aung Ko Ko Kyaw	EIT	License Presentation Ceremony Chair	aungkoko.kyaw@wtpeo.org
Hamdy El Arabi	P.Eng.	Publications Chair	hamdy.elarabi@wtpeo.org
Shayan Sepiani	P.Eng.	Programs Chair	shayan.sepiani@wtpeo.org
*Tony Chiu	P.Eng.	Board Member	tony.chiu@wtpeo.org
*Debasis Dey	P.Eng.	Board Member	debasis.dey@wtpeo.org
Nanda Lwin	P.Eng.	Board Member	nanda.lwin@wtpeo.org
Jason Chan	EIT	Observer	chanjason89@gmail.com
Jackson Christian	EIT	Observer	jacksonchristian24@gmail.com
Navneet Kaur	EIT	Observer	navneet.kaur@opg.com
Frankie Yau	EIT	Observer	frankie.yau@alumni.toronto.ca

*\*Denotes absence.*



## 1.0 Call to Order and Welcome by the Chair

- Meeting Called to order at 6:07 PM by Nick Shelton
- Roll call

## 2.0 Routine Business

- Approval of Agenda
  - Add “code of conduct”
  - Motion: To approve the agenda with addition
    - Moved: Andrew Herbst
    - Seconded: Maziyar Bolour
    - Motion carried
- Approval of Last Meeting’s Minutes (November 14, 2017):
  - Correction – change councilor Sami to East Central Councilor Noubar Takesian
  - Motion: to approve minutes as corrected
    - Moved: Mohinder Grover
    - Seconded: Rana Tehrani Yekta
    - Motion carried

## 3.0 Chair’s Report by Nick Shelton

- Chapter Leadership Conference
  - Some good feedback was provided on:
    - PEO’s strategic plan for 2018-2020
    - PEAK
    - Enforcement
    - Public image enhancements
- Initiative: “Canada 30 to 30”
  - Goal of 30% of professional engineers to be female by 2030.
- Council elections are coming up
  - Joint candidate event with York chapter to be held
    - details to follow
    - volunteers needed
- Chapter-owned camera
  - decision is to belay the purchase of the camera until further notice
- A Brampton member has suggested a program on “Lean Event Planning”.
  - Amit Gupta to contact the member for more details
- Executive Board positions and Officer positions need renewal.
  - Nick Shelton suggested that executive board members consider new roles for the coming year.

#### **4.0 Treasurer's Report by Souheila Bardakji**

The chapter bank balance is \$13095.53 as of January 8, 2018.

Nick Shelton noted that the financial statements are required before the Annual General Meeting.

#### **5.0 Committees Reports**

##### **License Presentation Ceremony (LPC) by Souheila Bardakji**

- We have 36 new recipients plus 5 carryover recipients from last year for the next ceremony.
  - Scheduled for February 17, 2018 at Thornhill Golf & Country Club
  - Guest speaker to be announced once confirmed
    - Roberta Bondar suggested
    - Navneet Kaur volunteered to make contact

##### **Annual General Meeting (AGM) by Souheila Bardakji**

- To be held at Pleasantview Library from 5:00 to 8:30 pm on February 27, 2018.
  - Need a slate of candidates for Executive Board membership
  - maximum elected is 25.
  - Need the projector (Shayan currently has it).
  - Souheila needs last years minutes for distribution at the meeting.

##### **Programs by Shayan Sepiani**

- Upcoming programs include
  - Guide to PEAK program presentation
  - Scientific research and experimental development (SRED) and patent law presentation.
  - Aga Khan Museum tour
  - Details to follow – see website calendar
  - “Dream Big” IMAX film on Dec. 2 was attended by 200 persons.

##### **Engineer-in-Training/ License Assistance Program (EIT/LAP) by Maziyar Bolour**

- The Appreciation Dinner for guides was held at the Mandarin restaurant and attended by 16 people in November
- “Dream Big” IMAX film on Dec. 2 was attended by 200 persons.

##### **Publications by Nick Shelton for Hamdy El Arabi.**

- Hamdy to bring 30 copies of the most recent newsletter to the AGM.

##### **Government Liaison Program (GLP) by John Penaranda**



- The GLP conference was held on December 2, chaired by Jeanette Chan, and attended by GLP consultant Howard Brown. Three main areas of discussion:
  - Engagement focusing on “Bring your MPP to work” initiative
  - GLP Academy
  - Queen’s Park event
  - Some presenters also discussed:
    - Value of social media
    - Criticism of engineers for connecting with MPPs but not following up
    - Strategy to standardize the organization of chapter GLP committees
- A follow-up conference call is scheduled for December 12.

#### **Education by Rana Tehrani Yekta and Alan Lam**

- January 23 – a Women in Engineering networking event will be held at Jack Astor’s, men are welcome.
- National Engineering Month event and competition scheduled for March 3 at Zion Heights Middle School. Usually we get 45 – 55 students. Budget is \$600.

#### **Electronic Media (Mohammad Horriyat)**

- Mohammad will be consolidating all events under a single EventBrite folder.

#### **Awards by Mohinder Grover**

- One five-year service award coming up at the Annual General Meeting (AGM).

#### **6.0 Other Business and Roundtable**

- Introductions all around including guests.

#### **7.0 Motion: to adjourn**

- Moved: Maziyar Bolour
- Seconded: Polina Glick
- No debate, Motion carried

Meeting adjourned at 8:05 PM.

Next meeting is on February 13, 2018 at same time and location.