



**Minutes November 14<sup>th</sup>, 2017**

Willowdale/Thornhill Chapter

Thornhill Community Centre, Activity Room B8

Thornhill Community Centre Branch, 7755 Bayview Avenue, Thornhill, ON L3T 4P1

**5:30 p.m. – 6:00 p.m.**

**Dinner**

**6:00 p.m. – 8:00p.m.**

**Meeting**

Name		Position	Email
Nick Shelton	P.Eng.	Chair	Nick.shelton@wtpeo.org
Amit Gupta	P.Eng.	Vice-Chair	Amit.gupta@wtpeo.org
Souheila Bardakji	P.Eng.	Treasurer	Souheila.bardakji@wtpeo.org
Andrew Herbst	P.Eng.	Secretary	Andrew.herbst@wtpeo.org
Mohinder Grover	P.Eng.	Awards Chair	Mohinder.grover@wtpeo.org
Rana Tehrani Yekta	P.Eng.	Education Chair	Rana.tehraniyekta@wtpeo.org
Alan Lam	EIT	Education Co-Chair	Alan.lam@wtpeo.org
Maziyar Bolour	P.Eng.	EIT/LAP Chair	Maziyar.bloor@wtpeo.org
Mohammad Horriyat	P.Eng.	Electronic Media Chair	Mammad.horriyat@wtpeo.org
Polina Glick	EIT	Government Liaison Program Chair	Polina.glick@wtpeo.org
John Penaranda	P.Eng.	Government Liaison Program Co-Chair	John.penaranda@wtpeo.org
*Aung Ko Ko Kyaw	EIT	License Presentation Ceremony Chair	Aungkoko.kyaw@wtpeo.org
Hamdy El Arabi	P.Eng.	Publications Chair	Hamdy.elarabi@wtpeo.org
Shayan Sepiani	P.Eng.	Programs Chair	Shayan.sepiani@wtpeo.org
*Tony Chiu	P.Eng.	Board Member	Tony.chiu@wtpeo.org
*Debasis Dey	P.Eng.	Board Member	Debasis.dey@wtpeo.org
Nanda Lwin,	P.Eng.	Board Member	Nanda.lwin@wtpeo.org
Amin Mali	P.Eng.	Observer	Amin@texers.com

*\*Denotes absence.*



## 1.0 Call to Order and Welcome by the Chair

- Meeting Called to order at 6:12 PM by Nick Shelton
- Roll call

## 2.0 Routine Business

- Approval of Agenda
  - Add “code of conduct”
  - Motion: To approve the agenda with addition
    - Moved: Mohinder Grover
    - Seconded: Andrew Herbst
    - Motion carried
- Approval of Last Meeting’s Minutes (October 10, 2017):
  - Correction – souheila.bardakji@fulbrightmail.org is correct email address for Souheila Bardakji
  - Correction – p.3, EIT/LAP sentence 3 should read “Regional councilors to be invited”.
  - Motion: to approve minutes as corrected
    - Moved: Andrew Herbst
    - Seconded: Mohinder Grover
    - Motion carried

## 3.0 Chair’s Report by Nick Shelton

- Website:
  - Added Annual General Meeting page
  - Added meeting minutes page and uploaded the minutes from the past two years
- Polo shirts have been sourced for easy visibility of executives facilitating at events:
  - Cost is \$37.00 + tax including embroidery
  - Total cost = \$703.00 + tax
  - Motion: to approve the purchase of shirts, color = baby blue.
    - Moved: John Penaranda
    - Seconded: Maziyar Bolour
    - Motion carried
- Appreciation Dinner for Executive Board members proposed for December 2, 2017.
  - Amit Gupta will confirm time and place.
- Chapter Leadership Conference
  - Will take place this coming weekend
  - Nick Shelton and Amit Gupta will attend on behalf of WTPEO chapter
  - Will be meeting with other chapter executives in workshops and other activities designed to help chapters improve their effectiveness

#### **4.0 Treasurer's Report by Souheila Bardakji**

The chapter bank balance is \$23,262.85 as of November 14, 2017.

#### **5.0 Committees Reports**

##### **Government Liaison Program (GLP) by Polina Glick and John Penaranda**

- Fred Saghezchi announced that for personal reasons he is stepping down from the GLP chair position and resigning from the executive board effective today.
- Polina Glick, John Penaranda, and Nick Shelton will cover the duties of GLP chair effective immediately.
- John Penaranda and Polina Glick the all chapters East and West Central Region GLP Academy on Dec 2 from 8 am – 3 pm.

##### **Publications by Hamdy El Arabi**

- The Newsletter is ready for submittal.
- Pictures of events were taken mostly with cell phones.
- We try to avoid publishing self-interest pictures.
- We should consider purchasing a chapter camera for higher quality photos.
  - Tony Chiu will research cameras and make a recommendation.

##### **License Presentation Ceremony (LPC) by Nick Shelton for Aung Ko Ko Kyaw**

- Ko Ko Kyaw is overseas attending to his mother who has fallen ill.
- Souheila Bardakji will cover the organizing of the LPC which will probably be held in January depending on head count of recipients.

##### **Engineer-in-Training/ License Assistance Program (EIT/LAP) by Maziyar Bolour**

- The Appreciation Dinner for guides will be held at the Mandarin restaurant on Nov. 15, 2017. Tracey Caruana (program manager) will attend. East Central Councilor Noubar Takasian will also attend. 14-15 people are expected including John Penaranda, Amit Gupta, and Mohinder Grover.
- Maziyar Bolour has prepared a questionnaire to be completed by guides for obtaining feedback.

##### **Programs by Shayan Sepiani**

- The next scheduled event is a presentation of “Networking for Success” by Jill Schoenhofer, a network and referral trainer. This will be held on Nov 21st at Thornhill Community Centre from 6-9 pm. The presentation is intended to improve your networking skills and help you figure out where to network and gain referrals.
- Pub Night will be held on November 9 at Jack Astor's Bar & Grill from 6-9 pm.
  - A private screening of the IMAX documentary “Dream Big: Engineering Our World” will be held on Dec 2 at the Cineplex Empress Walk from 10:00 am – 12:00 pm.



- John Penaranda asked if it would be possible to get a Practice Evaluation and Knowledge (PEAK) program presentation by the PEAK Coordinator.

#### **Awards by Mohinder Grover**

- We have a five-year service award coming up at the Annual General Meeting (AGM).

#### **Education by Rana Tehrani Yekta and Alan Lam**

- Ideas are being generated for National Engineering Month next year. These include:
  - Maglev vehicles
  - “toxic” popcorn transfer
  - Air powered drag racing

#### **Electronic Media (Mohammad Horriyat)**

- Two events were booked through Eventbrite and are already sold out:
  - Nov. 21: “Networking for Success” by Jill Schoenhofer,
  - Dec. 2: “Dream Big”, an IMAX documentary

#### **6.0 Other Business and Roundtable**

- Our guest – Amin Mali, P. Eng. Introduced himself, and all members introduced themselves to Mr. Mali.
- Nick Shelton: The Annual General Meeting will be organized for a February 2018 date. Invitations to be sent out three weeks prior to the meeting. Souheila Bardakji to organize.

#### **7.0 Motion: to adjourn**

- Moved: Amit Gupta
- Seconded: Mohammad Horriyat
- No debate, Motion carried

Meeting adjourned at 8:15 PM.

Next meeting is on January 8<sup>th</sup>, 2018 at same time and location.