

Minutes of Meeting

Tuesday March 14th, 2017

Thornhill Community Centre, Activity Room B8

Thornhill Community Centre Branch, 7755 Bayview Avenue, Thornhill, ON L3T 4P1

5:30 p.m. – 6:00 p.m. Dinner
6:00 p.m. – 7:56 p.m. Meeting

| | | |
|----------|--------------------------------|--|
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| Observer | Shayan Sepiani | hossein.sepiani@gmail.com |
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1.0 Call to Order and Welcome by the Chair

- Meeting Called to order at 6:20 PM by Nick
- Roll call

2.0 Routine Business

➤ **Approval of Agenda**

- Motion to move Agenda Item 6 (Appointment of Chair of Officers' Election) forward to become Agenda Item 4.
 - Moved: Vimbai
 - Seconded: Andrew.
 - Motion CARRIED.

➤ **Approval of Minutes**

- Item 4.0 Treasurer's report, last bullet revised to read: "the allotment will be broken up into two allotments".
- Top of page 4 "Souheila ...", move under "Education" on page 3, and change wording to "Possible to get sponsorships from companies for scholarship program".
- Motion: Approve last meeting's minutes as amended above
 - Moved: Vimbai
 - Seconded: Nanda
 - Motion CARRIED.

3.0 Appointment of Chair of Officers' Election

- Nanda is appointed to serve as Chair of officers' election
 - Nanda accepts the appointment.

4.0 Appointment of recording Secretary of Officers' Election

- Andrew is appointed to serve as the Secretary of officers' election
 - Andrew accepts the appointment.

5.0 Election of Officers

- Point of Information: only executive-elects are eligible to participate in the voting by the mandate of Chapter by-law.
- **Chair**
 - Nick nominated for the position of Chair by Mohinder and seconded by Vimbai
 - Nick accepts the nomination
 - Motion to close nominations for position of Chair
 - Moved: Andrew
 - Seconded: Vimbai



- Motion CARRIED.
 - Nick wins the position of Chair by Acclamation.

- **Vice-Chair**
 - Amit nominated for the position of Vice-Chair by Mohinder and seconded by Vimbai.
- Amit accepts the nomination
 - Maziyar nominated for the position of Vice-Chair by Rana and seconded by Mohammad
- Maziyar accepts the nomination
 - Motion to close the nomination for position of Vice-Chair
- Moved: Andrew
- Seconded: Vimbai.
- Motion CARRIED.
 - Candidates are requested to leave the room while the executives-elects voted in a closed session.
 - Amit is elected to the position of Vice-Chair.

- **Treasurer**
 - Vimbai nominated for the position of Treasurer by Rana and seconded by Nick
- Vimbai accepts the nomination.
 - Maziyar nominated for the position of Treasurer by Souheila and seconded by Fred.
- Maziyar declines the nomination
 - Motion to close the nomination for the position of Treasurer

- Moved: Andrew
- Seconded: Rana.
- Motion CARRIED.
- Vimbai wins the position of Treasurer by acclamation.
- Souheila has volunteered to assist the Treasurer

DISCLOSURE

As per article 6.4 of the chapter By-Laws which requires that cheques be signed by the treasurer and one of the chapter chair or vice chair, it is moved that only those three officers have signing authority on the chapter's bank account and that all others be removed. Those three currently sitting officers with signing authority are:

Chair: Nick Shelton
Vice Chair: Amit Gupta
Treasurer: Vimbai B Munyukwi

➤ **Secretary**

- Andrew is nominated for the position of Secretary by Fred and seconded by Vimbai.
- Andrew accepts the nomination
- Ko Ko is nominated for the position of Secretary by Maziyar and seconded by Souheila
- Ko Ko declines the nomination
- Motion to close the nomination for the position of Secretary
- Moved: Mohinder
- Seconded: Maziyar.
- Motion CARRIED.
- Andrew is elected to the position of Secretary by acclamation

➤ **Past Chair**

- By virtue of precedence, Vimbai will hold the position of Past Chair.

6.0 Appointment/election of Committee Chairs

- Nick requests that the executive-elects step up to volunteer for the position of Committee Chairs
- Awards Committee
 - Mohinder is appointed as the Awards Committee Chair
- Electronic Media Committee
 - Mohammad is appointed as the Electronic Media Committee Chair
 - Amit to assist in matters relating to website
- Publication Committee
 - Hamdy is appointed as the Publication Committee Chair
- Education Committee
 - Rana is appointed as the Education Committee Chair
- LPC/AGM Committee
 - Ko Ko is appointed as the LPC/AGM Chair
- Programs Committee
 - Shayan is appointed the Interim Programs Chair
 - Position of Programs Chair is still open to elected executives
- EIT/LAP Committee
 - Mazyar is appointed as the EIT/LAP Chair
- GLP Committee
 - Fred is appointed as the GLP Committee Chair

- Polina has also agreed to assist.

7.0 Business pertaining to Transitioning

- All out-going Chairs to liaise with the newly appointed Chairs where applicable.

8.0 Other Business

- Vimbai: Challenge yourself – take up a new position on the Board
- Vimbai: Point of information- cannot claim mileage for attending meetings

9.0 Motion: to adjourn

- Moved: Mohammed
Seconded: Andrew
- No debate, Motion CARRIED

Next meeting is on April 11, 2017, same time and location.
Meeting adjourned at 7:25 PM