

## Minutes November 8<sup>th</sup>, 2016

Willowdale/Thornhill Chapter

Thornhill Community Centre, Activity Room B8

Thornhill Community Centre Branch, 7755 Bayview Avenue, Thornhill, ON L3T 4P1

**5:30 p.m. – 6:00 p.m.            Dinner**  
**6:00 p.m. – 7:56 p.m.            Meeting**

	Nick Shelton, P.Eng.	nps@nickshelton.ca
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Regrets	Maliheh Farahnak, P.Eng.	mfarahnak@yahoo.com
Regrets	Ramin Aghajafari, EIT	raghajafari@yahoo.com

### 1.0 Call to Order and Welcome by the Chair

- Meeting Called to order at 6:20 PM by Nick
- Roll call

### 2.0 Routine Business

- Approval of Agenda
- Motion: To approve Agenda by Andrew, seconded by Vimbai. All in favour; motion CARRIED.
- Approval of Last Minutes (Oct 11th, 2016) *subject to the following corrections:*

Para 3.1: “Amick” should read “Amit”.

Add: Nick will revisit the topic in 2017.

Motion: to approve previous Minutes as corrected by John, seconded by Rana. All in favour;  
Motion CARRIED.

### 3.0 Chair’s Report (Nick)

3.1 Chapter Leadership Conference and Gala – Nick to attend

3.2 Volunteer Appreciation Dinner – Amit to organize for Dec. 4.

Location: Vote was taken and Host restaurant at Hwy 7 & Hwy 404 selected.

Approx. 40 people, budget \$2400.

3.3 Nick presented Vimbai a certificate of appreciation from the president and council for contributions to the engineering profession.

### 4.0 Treasurer’s Report (Vimbai)

- Current Balance \$20,037.51
- Vimbai distributed checks for reimbursement of expenses to those persons present who had submitted expense reports with receipts.

### 5.0 Committees Reports

#### ➤ Education (Rana)

- Cineplex is potentially available for Doctors Without Borders “Dream Big” event.
  - Our chapter can help organize and assist in the presentation
- Need more volunteers generally to assist with a very busy programs event schedule.

#### ➤ Programs (Azin)

- “Pub Night” has been scheduled for Nov. 22, 6-9pm at Jack Astor’s near Yonge and Sheppard (Amit).

#### ➤ Government Liaison Program (GLP) (Fred)

- Queen’s park event took place on Oct. 26.
  - PEO and OSPE were present
  - Daniel took photos and will make available
- Fred met with MPP Michael Couteau on Nov. 25
- WTPEO Chapter template letters for inviting companies and MPPS for “Take Your MPP to Work” events have been prepared.
- Fred to send a proposed budget for a GLP committee appreciation dinner/lunch to Nick for approval.



- Solicitation of interest will begin with a standard email query of all WTPEO members (for whom we have email addresses) for their convenience in replying with an expression of interest to the GLP committee chair.
  - From these, letters will be sent to the company representative of those who expressed interest in the program, and whose places of work are within our area.
  - For interested members living in our area, but working in locations that are represented by other chapters, referral information will be communicated in a manner yet to be established.
  - Once acceptable dates and venue are established with the member work employers, the appropriate MPP will be invited and details will be finalized.
- **License Presentation Ceremony (LPC) (Ko Ko)**
- The final cost of the event was held on Oct 7 was based on a charge of 100 people attending. The total cost was \$6753.95, which includes the \$1000.00 deposit.
  - All lost certificates have been found and distributed.
- **Annual General Meeting (AGM) (Ko Ko)**
- Tentatively scheduled for 2016-02-21
  - It is believed that the location needs to be larger than last year.
  - Proposed location is Edithvale (Yonge and Finch area)
- **Electronic Media (Amit & Mohammed)**
- Website has been updated
  - New Events posted:
    - Nov 17 Financial Planning (McCLelland)
    - Nov. 22 Pub Night
- **Publications (Nick for Hamdy)**
- All committee chairs to send updates for Newsletter ASAP.
- **Awards (Amit for Mohinder)**
- **EIT/Licensure Assistance Program (LAP) – (Amit)**
- Report forms were not received from mentors so Amit called them via telephone and now eleven of twelve have been received.
  - An appreciation dinner is being planned for mentors and mentees.



- The budget for this is form PEO but must be submitted for approval in advance to PEO. \$30/person is allowed.
- PEO's EIT manager will attend.
- Amit has been getting a lot of emails regarding EITs wanting a mentor before becoming an EIT but the program requires that they must obtain EIT status first. Cautions were raised noting that board members should not assist candidates in preparing their applications as EITs since it may imply that PEO has accepted the information as fact.

#### **6.0 Other Business**

- John: We should consider a joint venture event with another chapter.
- Ko Ko: expressed appreciation and thanks to Tony for photos taken at the LPC.
- Fred: planning to run for PEO Councillor-at-Large.
- Andrew: Need volunteer to act as Secretary for the period 2016-11-16 to 2017-03-02 inclusive (Andrew will be out of the country for that period).
  - Ko Ko volunteered and was given custody of the laptop computer and printer.

#### **7.0 Motion: to adjourn**

- Moved by Mohammed, seconded by John. All in favour; Motion CARRIED

Next meeting is on Dec. 13th, 2016

Meeting adjourned at 7:50 PM