



Minutes October 11th, 2016

Willowdale/Thornhill Chapter

Thornhill Community Centre, Activity Room B8

Thornhill Community Centre Branch, 7755 Bayview Avenue, Thornhill, ON L3T 4P1

5:30 p.m. – 6:00 p.m. Dinner
6:00 p.m. – 7:56 p.m. Meeting

	Nick Shelton, P.Eng.	nps@nickshelton.ca
	Mazyar Bolour, P.Eng.	mbloor@gmail.com
Regrets	Vimbai B Munyukwi, P.Eng.	vbmunyuk@lakeheadu.ca
	Andrew Herbst, P.Eng.	herbst.andrew0808@gmail.com
	Aung Ko Ko Kyaw, EIT	kyaw.aungkk@gmail.com
Regrets	Mohammad Horriyat, P.Eng.	m.horriyat@gmail.com
	Souheila Bardakji, P.Eng.	Bardakji@iit.edu
	Amit Gupta, P.Eng.	amitayal@yahoo.com
	Farhad(Fred) Saghezchi, P.Eng.	frsmailbox@gmail.com
Regrets	Rana Tehrani Yekta, EIT	rana.ty@gmail.com
Arrived late	Hamdy Elarabi, P.Eng.	helarabi@gmail.com
Regrets	Debasis Dey, EIT	Debasis1962@gmail.com
Regrets	Peng Hu, P.Eng.	penghu@ieee.org
Arrived late	Nanda Lwin, P.Eng.	lwin@look.ca
	Mohinder Grover, P.Eng.	msgrover@rogers.com
	Armick Ivanian, EIT	armickivan@gmail.com
Observer	Tony Chiu, P.Eng.	tony chiu@hotmail.com
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Observer	Resmika Puppala	reshmika.ee@gmail.com
Observer	Sivkanth Akula	Sivkanth2809@gmail.com

1.0 Call to Order and Welcome by the Chair

- Meeting Called to order at 6:00 PM by Nick
- Roll call

2.0 Routine Business

- Approval of Agenda



- Motion: To approve Agenda by Maziyar, seconded by Mohinder. All in favour; motion CARRIED.
- Approval of Last Minutes (Sept 13th, 2016) *subject to the following corrections*:
 - 4.0 Treasurer's report prepared by Vimbai (not Maziyar)
 - 5.0 Committees Report – Education, 2nd sub-bullet: add note that size of top award was discussed only, no motion, no decision
 - 5.0 Committees Report – GLP should read: “David Zimmer” and “Michael Couteau”
 - 5.0 Committees Report – LPC, 4th bullet should be forty-two not twenty-two
 - 5.0 Committees Report – LPC, 6th bullet should be Dean of FASET at Seneca College
 - 5.0 Committees Report – Publications (Hamdy) sub-header should be dropped down below “Amit will investigate ...” and below that sub-header should reference Hamdy's request for chairperson feedback and event photos
 - Motion: to approve previous Minutes as corrected by Mohinder, seconded by Ko Ko. All in favour; Motion CARRIED.

3.0 Chair's Report (Nick)

3.1 WTPEO social media accounts

- We have Facebook and Twitter accounts and both are blank. Nick will re-visit the topic in 2017.
- Proposing that we delete these
- Some discussion followed and the action was given to Amit to work with Nanda in to obtain more information on our social media accounts and share with the group for future decision

4.0 Treasurer's Report

- Not available at present

5.0 Committees Reports

- **Education (Rana not present – Nick's comments below)**
 - Scarborough chapter has Athletics, Robotics, and EE projects and we may be able to get them to share details with us.
- **Government Liaison Program (GLP) (Fred)**
 - Queen's park event is scheduled for Oct. 26
 - The previously expanded GLP group was disbanded by Fred due to lack of effectiveness
 - Currently looking for another private company to host an MP tour
 - Fred will put together a “brief” summarizing the program goals and explaining how companies get involved.
 - Amit noted that there are approximately 15 different “templates” available from previous programs that may be of use



- **License Presentation Ceremony (LPC) (Ko Ko)**
 - The event was held on October 7, 5:30 pm -10:30 pm
 - Forty-two License recipients
 - Keynote Speaker was Paul Acchione, past president of OSPE
 - Attendance was 101 persons.
 - 6 attendees had no reservations, there were 4 no-shows
 - Some glaring issues to be improved upon:
 - Two certificates for persons on the recipient list were not received from PEO.
 - Ko Ko is investigating to determine the whereabouts of these missing certificates
 - There was no tracking number on the mail-outs.
 - All involved parties have been informed.
 - Two certificates received from PEO were not on the recipient list.
 - Ko Ko will return these extra certificates back to PEO.
 - The photo booth service went well except that two persons did not get their photos because their certificates were missing
 - Do we need permission to publish the photos on website? Discussion led to the following strategy: Post the photos in dropbox for two weeks. Amit will select the best two for the website. Affected recipients will be e-mailed the dropbox link.
 - Eventbrite is sometimes considered spam or junk mail by yahoo, gmail, etc. What can we do? No definitive action yet.
 - Invitations to guest speakers and councilors should have more details on the expectations to avoid confusion.
- **Electronic Media (Amit)**
 - Andrew to send e-mail to Amit to request that secretary e-mail be automatically cc'd to his personal e-mail in order to improve response time
 - Financial information from tickets sold through Eventbrite for LPC: gross sale revenue = \$424.15, net sale revenue = \$395.00.
- **Publications**
 - Reminder that It is important that every Chairperson review and give Hamdy feedback.
 - Reminder to send event photos to Hamdy.
- **Awards (Mohinder)**
 - Appreciation Certificates were given to past officers, frames were purchased
 - 50 lapel pins were purchased and given to LPC recipients and to officers



➤ **EIT/Licensure Assistance Program (LAP) – (Amit)**

- In the last cycle we had 12 guides or mentors and 14 EITs in the program.
- To date only six have responded with feedback
- Amit will call the mentors and request feedback
- An appreciation dinner for mentors and mentees will be scheduled for November

6.0 Other Business

Andrew volunteered to conduct an work packaging seminar and will coordinate with Azin

7.0 Motion: to adjourn

- Moved by Amit, seconded by Ko Ko. All in favour; Motion CARRIED

Next meeting is on Nov. 8th, 2016

Meeting adjourned at 7:56 PM