

Minutes September 13th, 2016

Willowdale/Thornhill Chapter

Thornhill Community Centre, Activity Room B8

Thornhill Community Centre Branch, 7755 Bayview Avenue, Thornhill, ON L3T 4P1

5:30 p.m. – 6:00 p.m. Dinner
6:00 p.m. – 7:54 p.m. Meeting

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Regrets	Ramin Aghajafari, EIT	raghajafari@yahoo.com

1.0 Call to Order and Welcome by the Chair

- Meeting Called to order at 6:00 PM by Nick
- Roll call

2.0 Routine Business

- Approval of Agenda
- Motion: To approve Agenda by Nanda, seconded by Rana. All in favour; motion CARRIED.



- Approval of Last Minutes (June 14th, 2016) *subject to the following corrections:*
 - “Name spelling in attendance list– “Glek” should be “Glick”.
 - 2.0 name spelling “Manzir” should be “Maziyar”
 - 3.1 Re: CP2 add full name - “Continuing Professional Competence Program”
 - 5.0 EIT & LAP, last sub-bullet: delete “and Modi”
 - 5.0 Programs, items discussed: add third item “Electronic Survey”
 - 5.0 Programs, **Bold face** and remove indent for GLP since it is a separate committee
 - 5.0 Programs, delete “Forma1”
 - 5.0 change “Certificate ... (CPC)” to: “License Presentation Ceremony (LPC)”
 - Motion: to approve previous Minutes by Rana, seconded by Ko Ko. All in favour; Motion CARRIED.

3.0 Chair’s Report (Nick)

3.1 Attended the Chapter Governance Meeting

- Purchasing assets – preference is to rent or borrow from another chapter instead of buying assets for chapter use
 - The “clicker” will be rented instead of buying
- RCC special budgets - \$12k remains for any type of program (e.g. balsa wood glider workshop)
- Special education budget - \$7k remains in that fund
- New councillors needed. A search committee has been set up. Anyone interested?

4.0 Treasurer’s Report (Vimbai)

4.1 \$24,119.84 as of September 13th, 2016

5.0 Committees Report

- **Education (Rana)**
 - Committee met recently
 - Have seven scholarship applications. The first, second and third rated will be awarded \$1300, \$700, and \$500 respectively.
 - Should we consider raising the size of the top award? Discussion ensued, but no motion made nor decisions reached.
 - A link to the License Presentation Ceremony (LPC) will be sent to the three scholarship winners so they can receive awards at the LPC.
- **Government Liaison Program (GLP) (Polina)**
 - Two events have been planned
 - Considering inviting David Zimmer and/or Michael Couteau to the LPC; this could boost attendance
- **License Presentation Ceremony (LPC) (Ko Ko)**
 - The agenda is prepared



- The event is on October 7, 5:30 pm -10:30 pm
- Registration is 5:30 pm to 7:30 pm
- Forty-two License recipients
- Keynote Speaker is Paul Acchione, past president of OSPE
- For Guest Speaker – considering inviting the Dean of FASET at Seneca College
- Estimating attendance of 120
- May add bottled wine on tables
- List of volunteer positions needed has been sent out to all executive committee members
- Public Address (PA) system will be rented;
- Nanda will be the Master of Ceremonies (MC)
- No Disc Jockey (DJ) will be hired – volunteers only
- A meeting to be held on September 24 to “enumerate” the certificates and perform a dry run of the logistics.
- **Electronic Media (Mohammad)**
 - Three events have been uploaded to the calendar
 - EIT workshop
 - Summer Barbecue
 - Investor information session – McLellan Financial
 - Question of the proper disclaimer wording: “Event not being organized by WTPEO” is probably incorrect and should be reworded as “The organizing of the event does not constitute endorsement of the event or its presenters by WTPEO” or words to that effect.
 - Every event needs a consistent title to be used in all reference documents, publications and correspondence
 - The new website has been launched
 - The calendar has been put on the homepage
 - The website has been streamlined
 - The domain name is coming up for review
 - Currently there are 15 e-mail addresses (every Chair has one) and this costs \$350.00/year.
 - Amit will investigate cheaper ways to provide
- **Publications (Hamdy)**
 - It is important that every Chairperson review and give Hamdy feedback
 - Also, please send any suitable event photos to Hamdy for publication
- **EIT/Licensure Assistance Program (LAP) – (Amit)**
 - July workshop had two speakers
 - A Mentors list has been emailed out and feedback is requested
 - A form will be sent out this month to collect feedback



- Feedback forms are sent out at the end of each mentorship cycle
- **Programs (Azin)**
 - The quality of some of the seminars is of concern
 - Attendance has been good
 - Topics are a concern, but the demand is high enough for two seminars per month
 - Will look at the York region website for ideas as was suggested

6.0 Other Business

- Keynote speaker and LPC to be given a token award (by Vimbai)
- Mohinder's e-mail for volunteers needs reply (to Vimbai)
- Martha Schiatti of PEO's equity and diversity committee wants to present (Vimbai to reply to her)
- Can we help job seekers? (Azin) – this is really the role of OSPE, not PEO, so probably not.

7.0 Motion: to adjourn

- Moved by Maziyar, seconded by Peng. All in favour; Motion CARRIED

Next meeting is on Oct. 11th, 2016

Meeting adjourned at 7:54 PM