



Minutes May 10th, 2016

Willowdale/Thornhill Chapter

Thornhill Community Centre, Activity Room B8

Thornhill Community Centre Branch, 7755 Bayview Avenue, Thornhill, ON L3T 4P1

5:30 p.m. – 6.20 p.m. Dinner
6:20 p.m. – 8.01 p.m. Meeting

	Maziyar Bolour, P.Eng.	mbloor@gmail.com
	Vimbai B Munyukwi, P.Eng.	vbmunyuk@lakeheadu.ca
	Mohammad Horriyat, P.Eng.	m.horriyat@gmail.com
	Souheila Bardakji, P.Eng.	Bardakji@iit.edu
	Farhad(Fred) Saghezchi, P.Eng	frsmailbox@gmail.com
	Rana Tehrani Yekta, EIT	rana.ty@gmail.com
	Hamdy Elarabi, P.Eng	helarabi@gmail.com
	Debasis Dey, P.Eng	Debasis1962@gmail.com
	Peng Hu, P.Eng	penghu@ieee.org
	Maliheh Farahnak, P.Eng	mfarahnak@yahoo.com
	Amit Gupta, P.Eng	amitayal@yahoo.com
	Azin Aslabni, P.Eng	aslani.azin@gmail.com
	Aung Ko Ko Kyaw, EIT	kyaw.aungkk@gmail.com
Observer	Tony Chiu, P.Eng	tonychiu@hotmail.com
Observer	Mohammad Safa	safa.mj@outlook.com
Observer	Amir Namazi	Anamazi@yahoo.com
Observer	Hamidreza Derakhshani	Derakhshani.hamidreza@gmail.com
Regrets	Nick Shelton, P.Eng	nps@nickshelton.ca
Regrets	Nanda Lwin, P.Eng.	lwin@look.ca
Regrets	Mohinder Grover, P.Eng	msgrover@rogers.com
Regrets	Andrew Herbst, P.Eng	andrew.herbst@shaw.ca
Regrets	Armick Ivanian, EIT	armickivan@gmail.com
Regrets	John Penaranda, P.Eng	penaranda.john@gmail.com
Regrets	Ramin Aghajafari	raghajafari@yahoo.com

1.0 Call to Order and Welcome by the Chair

- New observers introduced themselves
- Meeting Called to order at 6:20 PM by Maziyar

2.0 Routine Business

- Approval of Agenda
- 5.1 Change to LAP
 - Motion to approve Agenda by Vimbai, seconded by Rana. All in favour; motion CARRIED.



- Approval of Last Minutes (April 13th, 2016)
 - “LPC” in place of CPC for the entire April minutes
 - 4.5 “Mathletics”; spelling correction
 - 5.1 “LAP” in place of Mentorships
 - 5.3.2.1 “Event” and “May” spelling correction
 - 5.3.3.1 “Unmanned Aerial Vehicle” in place of UAV
 - 5.3.6 “Sending out a survey to members needs approval by PEO”
 - Motion to approve previous Minutes by Rana, seconded by Hamdy. All in favour; Motion CARRIED.

3.0 Chairs Report (Maziyar)

- Nick send in regrets as he is out of the country and Maziyar will do the report
- Nick has purchased the chapter laptop from Costco
- Nick and Maziyar attender the Order of honour and leadership conference. The 94th AGM PEO on April 30th
- Agenda of the day and pictures are posted on the PEO website
 - Hamdy asked to be provided some information regarding the event to be put into the newsletter
- Maziyar listed and passed around some of the publications that were obtained from the AGM
- Motions during the AGM were discussed briefly
- These motions and AGM minutes are posted on PEO website
 - There were clickers to vote for the motion
 - Motion can be given by any eligible members in good standings
 - Vimbai made a note regarding member submission number 3;
 - Members should be made aware what the councillors do on a day to day basic in regards to their responsibilities
 - Invite Changiz for the following meeting.
 - Allot 15 minutes under other business for question and answer
- Maziyar suggested for the minutes to be more comprehensive and to write out the full term of seldom seen acronyms

4.0 Treasurer’s Report (Vimbai)

- \$30167.72 as of May 10th, 2016
 - Expense from Nick for the laptop has not been accounted

5.0 Committees Report

- **EIT and LAP (Maliheh)**
 - Planned to have an introductory meeting with EITs for LAP towards the end of the year
 - In the last cycle, some PEng (mentors) has to take on more than 1 EITs
 - Maziyar suggested to have an introductory session for LAP program during seminars and events



- Tracy suggested holding other events outside of the LAP program
- There are two events for EITs
 - LAP and ERC (Experience Requirement Committee)
- **Education (Rana)**
 - Appreciation dinner was held for volunteers for the NEM events
 - Gave out certificates of appreciations
 - All scholarship information has been sent to Mohammad
 - Mohammad will update the website with the information
 - Scholarship winners were awarded the prizes as decided in April meeting
 - The second installment for funding of NEM has not been received yet
- **Programs (Azin)**
 - A good turnout for the April 28th event; Mental Health in the Workspace for Engineers
 - Next event is at Fairview mall library on May 16th
 - Safeguarding your intellectual property; the same speaker did IP 101
 - Design and Implementation of Resilient and High Performance Interconnected Micro Energy Grids; June 7th at the Hill crest library
 - Looking into organizing an EIT event in conjunction with the EIT and LAP Committee
 - Maziyar suggested the following topics and recommended to contact George from west Toronto chapter
 - WIES design competition, Radiation effects on human and Women in engineering
 - Vimbai requested to be kept abreast of the events dates in July and August so she can issue cheques for expenses without too much of a delay
- **LPC/AGM (Ko Ko)**
 - LPC is still on hold as of the monthly meeting.
 - It is decided to move the Fall LPC ahead from November to late September or early October.
 - This is dependent on the number of recipients
 - April list of recipients has not been received yet
- **GLP (Fred)**
 - Fred attended the GLP training
 - PEO mandate for the GLP is to create relationship and communication
 - Lobbying is done at the councilor level
 - Program: Take your MPP to work.
 - Fred has 3 volunteers working with him in the GLP to contact the companies to make the program happen
 - A short discussion was done over the liability insurance by PEO for the volunteers for the Chapter.
 - All volunteers must be documented and listed, and PEO must be made aware for the liability insurance to cover the volunteers

- Fred requested any board members interested in helping out with the program to contact him
- **Electronic Media (Mohammad)**
 - Sent invitations for programs
 - Engineering career fair, April 16th
 - Safeguarding Your Intellectual Property, May 16th
 - If chapter E-mails are not getting to one's inbox check junk/spam inbox and make sure the Chapter assigned in your account is WTPEO
 - Give Mohammad the events' information so that he can place them on the calendar.
 - Website cost brought forward by Amit and discussions to lower the associated cost
 - \$100 cost for e-mails from go-daddy and the one e-mail we get for free can be assigned
 - The Board decided to keep the e-mails with wtpeo.org extensions instead of using gmail
 - Domain name cost
 - ◆ 30% discount will be applied if WTPEO pre-pays for 10 years
 - ◆ WTPEO can try and go for special funding from PEO
 - Site protection is needed since there is no financial or personal information
 - Technical and cosmetics aspect of website overhaul
 - Overhaul the website and the cost of outsourcing the re-making of the website to be negotiated
 - \$1100 from the formal quote; Amit to floor 3 formal quotes
 - Ko Ko suggested to reach out to members for volunteers to work on the website
 - Committees to send in materials to be uploaded onto the website
 - **Publication (Hamdy)**
 - Hamdy will send out the invitation for the contents to be put in newsletter
 - The next newsletter is planned for June.
 - **Awards (Mohinder) –**
 - Regrets

6.0 Other Business

- Please read the e-mail Maziyar sent out.

7.0 Motion to adjourn

- Motion by Rana, seconded by Mohammad. All in favour; Motion CARRIED

Next meeting is on June 14th, 2016

Meeting adjourned at 8:01 PM



**Professional Engineers
Ontario**

Willowdale/ Thornhill Chapter
