

Minutes April 13th, 2016

Willowdale/Thornhill Chapter
Thornhill Community Centre, Activity Room B8
Thornhill Community Centre Branch, 7755 Bayview Avenue, Thornhill, ON L3T 4P1

5:30 p.m. – 6.33 p.m. Dinner
6:33 p.m. – 8.09 p.m. Meeting

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Regrets	Amit Gupta, P.Eng	amitayal@yahoo.com
Regrets	Andrew Herbst, P.Eng	andrew.herbst@shaw.ca
Regrets	Azin Aslabni, P.Eng	aslani.azin@gmail.com

1.0 Call to Order and Welcome by the Chair

- Meeting Called to order at 6:33 PM by Nick
- Nick welcomed everyone

2.0 Routine Business

- Approval of Agenda
 - Motion to approve Agenda by Rana, seconded by Souheila. All in favour; motion CARRIED.
- Approval of Minutes (Mar 8th, 2016)
 - 6.4.3 Removal of point



- Motion to approve previous Minutes by Vimbai, seconded by Rana. All in favour; Motion CARRIED

3.0 Chairs Report (Nick)

- Apr 29th and 30th, PEO's AGM. Nick will attend
- Working with Amit to redo the website
 - If there are things that the board want to see, let Nick know.
 - Banner of main events on the main page
 - Mohammad will handle all the communications and campaigns
 - Amit will handle the website
 - Invite/sign-in on the website for events

4.0 Treasurer's Report (Vimbai)

- 32157.59 is the balance of April 13th.
 - All allotment has been received
 - All cheques has been cashed
- Modify the business plan to meet the allotment
 - A quick summary of the what is reimbursed and what is not is given
 - LPC – reimbursed based on number of recipients
 - Scholarship allotment is \$1000 from PEO
 - Chapter is not allowed to use any allotment money for scholarship
- LAP and EIT has no set budget
 - Any events that include mentorship, it needs to go through Tracy. The budget must be approved by her.
 - \$2000 is in Chapter's budget
- GLP funding go through Janet
- Mathletics – \$800 by PEO
 - \$100 for meetings outside of monthly meeting
 - WTPEO will get back 700 from NEM
- \$4900 for programs
- Set aside for laptop, screen and PA system
 - Reallocation of budgets being done
 - The town hall budget can also be reallocated
- Motion to reallocate the total of \$2800 of the 2016 budget towards chapter assets by Ko Ko and seconded by John. All in favour; Motion CARRIED.
 - Motion to buy laptop and PA system by May 10, 2016 by John and seconded by Mohinder. All in favour; Motion CARRIED
 - Nick volunteered to do the research for the laptop purchase



5.0 Committees Report

- **EIT and LAP (Maliheh)**
- We have 14 participants
- **Education (Rana)**
 - April 3rd NEM event
 - Good feedback with the forms for improvement
 - Students and parents had different feedback forms
 - 12 students for Mathletics
 - Top 3 awarded as winners
 - 8 student for water etc
 - Top 3 awarded as winners
 - NEM will distribute posters
 - The schools did not accept the poster drop off
 - To look at inviting the winners to summer BBQ for the
 - Scholarship winners to be posted on the website
 - \$1300 for First place
 - \$700 for Second place
 - \$500 for Third place
 - A committee shall come together and evaluate the applicants
- **Programs (Peng)**
 - Career fair invitation
 - Vincent
 - IP Event from last year, May 3rd
 - June
 - Unmanned Ariel Vehicle; potentially in June
 - Projector screen received from Rana; transfer of assets
 - John commented to cater the events more towards EITs
 - Sending out a survey to members needs approval by PEO
- **LPC/AGM (Ko Ko)**
 - Thornhill Golf and Country Club booked for May 6th, 2016.
 - Event start time either 6pm or 6:30 pm depending on the answer on TD photo booth
 - Number of recipients still unknown; awaiting from Sharon
 - Souheila still has pins from last order; roughly numbers 50
 - Nanda will be the MC for event
 - Guest Speakers
 - Nanda to help
 - Paul Acchione suggested by Mohinder; Ko Ko to get contact
 - Volunteers
 - Board members and new volunteers volunteered to fill various rolls
 - DJ : WTPEO will not procure the services of a DJ for the event
- **GLP**
 - Fred wants to involve the politicians in our events to promote PEO



- Fred to write up a proposal to invite politicians and GLP's agenda
- Vimbai recommended for Fred to have a talk with Janet Chow to ensure that WTPEO will not have any potential conflicts of ideas
- Armick is approaching MPPs in WTPEO's riding
- **Electronic Media (Mohammad)**
 - Invitations were sent out for Chapter's event as well as McClelland Financial Group
 - Set up of e-mail accounts
 - Committee e-mail
 - The login e-mail should be shared between the chair and the deputy
 - WTPEO will not buy more addresses to accommodate for all executive members
- **Publication (Hamdy)**
 - Budget concern; about \$1500 is not enough.
 - New issue will start after LPC.
 - Board members encouraged to send in articles and events for the newsletter
- **Awards (Mohinder)**
 - Mohinder discussed various awards
 - 5 year pins were given out at LPC; 10 years will also get FEC title
 - PEO order of honor and for EITs; Gold Sterling EIT award
 - Ontario Volunteer Service Award
 - PEO appreciation volunteer award
 - Members/Board Members can nominate others as well as themselves

6.0 Other Business

- New volunteers introduced themselves
- Motion to reimburse the parking for the parents for the mathletics event by Rana and seconded by Mohinder. All in favour. Motion CARRIED.

7.0 Motion to adjourn

- Motion to adjourn meeting. souheila and seconded vimbai. All in favour; Motion Carried.
- Meeting adjourned at 8:09 pm

Minutes Prepared by Ko Ko,