



Minutes March 8, 2016

Willowdale/Thornhill Chapter

Thornhill Community Centre, Activity Room B8

Thornhill Community Centre Branch, 7755 Bayview Avenue, Thornhill, ON L3T 4P1

5:30 p.m. – 6:06 p.m. Dinner

6:06 p.m. – 7.31 p.m. Meeting

	Vimbai B Munyukwi, P.Eng.	vbmunyuk@lakeheadu.ca
	Noubar Takessian, P.Eng.	noubart@rogers.com
	Mazyar Bolour, P.Eng.	mbloor@gmail.com
	Maliheh Farahnak, P.Eng	mfarahnak@yahoo.com
	Mohammad Horriyat, P.Eng.	m.horriyat@gmail.com
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Regrets	Andrew McMahon	andrewpaulmcmahon@gmail.com
Regrets	Debasis Dey, EIT	Debasis1962@gmail.com
Regrets	Hamdy Elarabi, P.Eng	helarabi@gmail.com
Regrets	Seyed-Abbas Aftab-Jahani, EIT	Abbas_aftabjahani@yahoo.ca

1.0 Call to Order and Welcome by the Chair

- ❖ Meeting Called to order at 6:06 PM by Vimbai

2.0 Appointment of Meeting Chair

- ❖ Vimbai appointed by Board as Chair for the meeting
- ❖ Noubar appointed by Board to chair the election process for Officers

3.0 Appointment of Recording Secretary

- ❖ Ko Ko appointed by Board as the Recording Secretary



4.0 Routine Business

- ❖ Approval of Agenda
 - Order of bullets corrected
 - 6.0 “2016”
 - Motion to approve the amended agenda by Andrew and seconded by Rana. All in favour; Motion CARRIED
- ❖ Approval of Minutes; Feb 9th, 2016 Minutes
 - 3.1 Change spelling to “Vimbai”
 - 4.1.1 “50% of the allotment has been received”
 - 4.2 Point removed for ambiguity
 - 4.3 “Mark Friedberg”
 - Footer “2016”
 - Motion to approve the amended minutes by Maziyar and seconded by Mohammad. All in favour; Motion CARRIED.

5.0 Treasurer Report

- ❖ Balance as of March 8th, 2016; \$19650.14.
- ❖ 2nd allotment will be deposited after AGM and Senior Councillor Nick has signed off
 - Expected to receive in the next few weeks

6.0 Appointment of the 2016 Board and Committee Chairs

- The candidates for the Board introduced themselves
- Noubar chairs the election for the 2016/2017 Board
- ❖ **Election of chair**
 - Andrew nominated Nick and seconded by Vimbai; Nick accepts the nomination.
 - Mohammad nominated Nanda and seconded by Ko Ko; Nanda accepts the nomination.
 - Motion to close the nomination by Andrew and seconded by Vimbai. All in favour; Motion CARRIED
 - **Nick is elected to the position of Chair by secret ballot by the Board of 2016/2017**
- ❖ **Election of Vice-Chair**
 - Mohinder nominates Maziyar, seconded by Maliheh; Maziyar accepts the nomination.
 - Fred nominates Andrew, seconded by Vimbai; Andrew accepts the nomination.
 - Vimbai nominates Souheila, seconded by Noubar; Souheila accepts the nomination.
 - Nanda nominates Mohammad, seconded by Noubar; Mohammad declines the nomination.
 - Motion to close the nomination by Mohinder, seconded by Maliheh. All in favour; Motion CARRIED
 - **Maziyar is elected to the position of Vice-Chair by secret ballot by the Board of 2016/2017**
- ❖ **Election of Treasurer**
 - Maziyar nominate Vimbai, seconded by Mohinder; Vimbai accepts the nomination.
 - Nanda nominates Mohammad, seconded by Nick. Mohammad declines the nomination.



- Nick nominates Fred, seconded by Mohammad, Fred declines the nomination.
- Motion to close nomination by Maliheh, seconded by Nanda. All in favour; Motion CARRIED.
- **Vimbai is elected to the position of Treasurer by Acclamation**

DISCLOSURE

As per article 6.4 of the chapter By-Laws which requires that cheques be signed by the treasurer and one of the chapter chair or vice chair, It is moved that only these three officers have signing authority on the chapter's bank account and that all others be removed.

The three currently sitting officers with signing authority are:

Chair:	Nick Shelton
Vice Chair:	Maziyar Bolour
Treasurer:	Vimbai Brenda Munyukwi

❖ Election of Secretary

- Nanda nominates Mohammad, seconded by Nick. Mohammad declines the nomination.
- Maziyar nominates Azin, seconded by Mohinder. Azin declines the nomination.
- Souheila nominates Ko Ko, seconded by Noubar. By virtue of the Chapter by-law, an Officer position cannot be held by the same individual for more than two terms; Ko Ko is ineligible for the position of Secretary.
- Maziyar nominates Amit, seconded by Mohinder; Amit declines the nomination
- Noubar nominates Rana, seconded by Souheila; Rana declines the nomination.
- Amit nominates Andrew, seconded by Maziyar; Andrew accepts the nomination
- No other nominations.
- Motion to close nomination by Maziyar, seconded by Vimbai. All in favour; Motion CARRIED
- **Andrew is elected to the position of Secretary by Acclamation**

❖ Past-Chair

- **By virtue of the proceedings, Vimbai holds the position of Past-Chair.**

7.0 Committees Chairs

- ❖ Education Committee
 - Rana appointed as the Education Committee Chair
- ❖ Programs Committee
 - Azin was appointed as the Programs Committee Chair
 - Peng appointed as Deputy Chair
- ❖ GLP Committee
 - Fred was appointed as the GLP Committee Chair and Amrik was appointed as Deputy
- ❖ CP/AGM Committee
 - Ko Ko appointed as CP/AGM Committee Chair and Souheila appointed as Deputy



- ❖ ➤ Electronics Media Committee
- Mohammad appointed as Electronics Media Committee Chair and Amit appointed as Deputy
- ❖ ➤ Publication Committee
- Hamdy appointed as Publication Committee Chair
- ❖ ➤ Awards Committee
- Mohinder appointed as Awards Committee Chair
- ❖ ➤ EIT/LAP Committee
- Maliheh appointed as EIT/LAP Committee Chair Amit appointed as Deputy
- ❖ ➤ Noubar congratulated the new Board of 2016/2017

8.0 Other business

- ❖ ➤ Key point
- Chair and Vice-Chair will attend the AGM and the gala on April 29th and the AGM on 30th April.
 - Can send delegates if Chair and/or Vice-Chair are unable to attend
 - Deadline to register is March 25th; all registrations must be done individually
- Meeting room to be booked for the operating year of 2016/2017
- Proposed business plan for 2017 is due on June 30th, 2016
- Noubar tendered his resignation from the Board
- The Board accepts the resignation and wishes Noubar well in his future endeavor as East Central Regional Councillor
- Transition of the positions
 - All outgoing and incoming committee Chairs are encouraged to meet up during the transition period
 - There is a budget set aside for these meetings
- Chapter assets going into 2016/2017 operating year
 - Secretary of the chapter to prepare the assets list
 - Copy the Secretary in the e-mail when loaning item from individual holding the asset
 - Secretary to have records of these transactions
 - Treasure will keep a list of all Chapter assets
- Mazyar is delivering all the binders
- Motion to adjourn meeting by Ko Ko, seconded by Rana. All in favour; Motion CARRIED
- Meeting Adjourned at 7:31 PM

Next Meeting : April 12th, 2016

Minutes prepared by Ko Ko.